



DEFENSE LOGISTICS AGENCY

Established 1961

RTD Requisition Status



THE NATION'S LOGISTICS COMBAT SUPPORT AGENCY



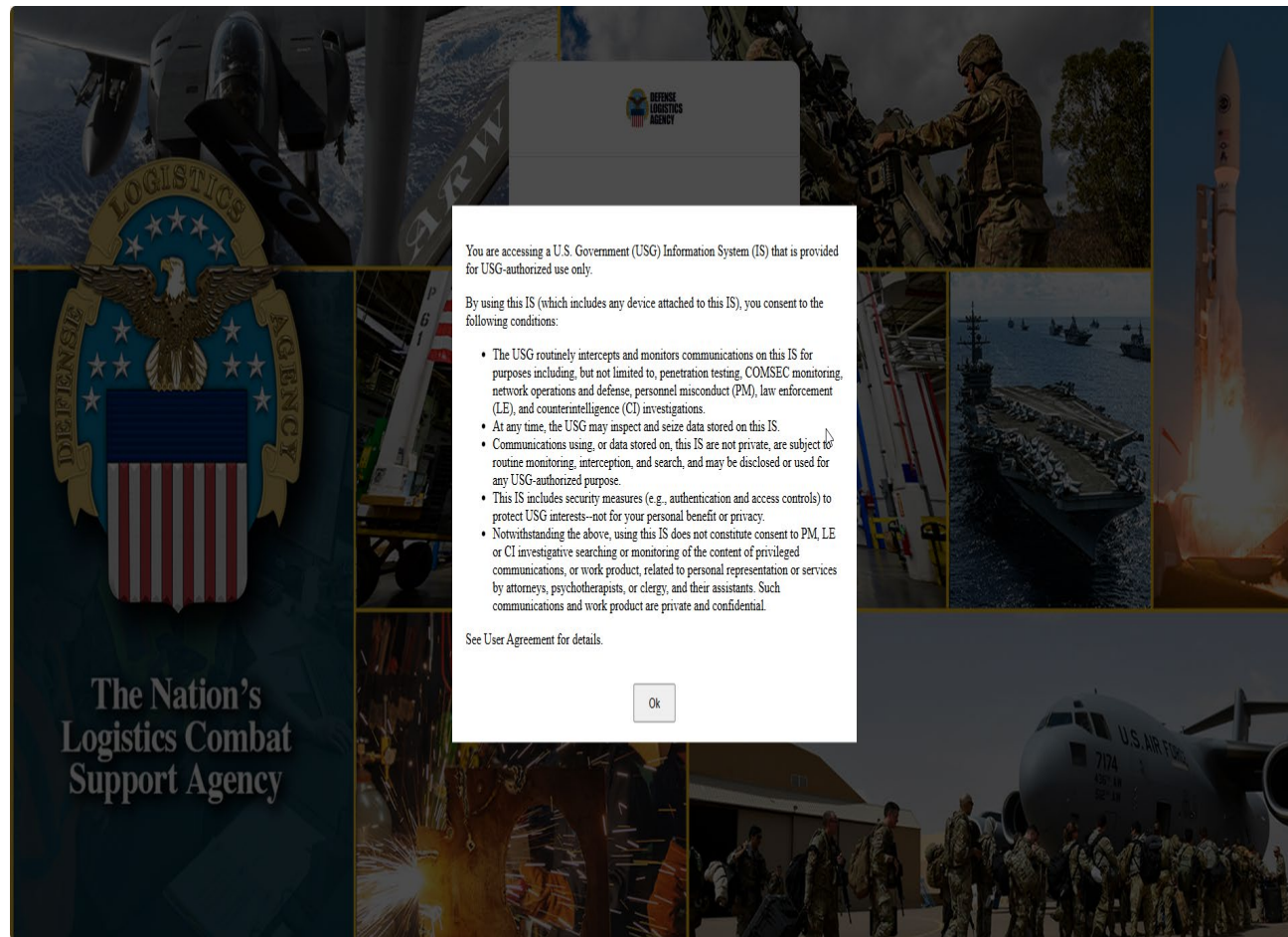
RTD Requisition Status

LEA can review requisition status updates through RTD Web.

Access RTD Web
through web portal
address.

<https://login-legacy.dla.mil>

Log in using the Okta
Multi Factor
Authentication (MFA).





RTD Requisition Status

Reutilization / Transfer / Donation (RTD) RTD Main

Show reminder

Reutilization, Transfer, Donation Home

Announcements

Property in GSA screening cycle

CFL Schools

Letter of Authorization

Target Range-EOD-SOF Schools-
Weapons Testing or Destructive

When conducting property searches on RTD web, all property within the GSA screening cycle must be requisitioned via GSAXcess.gov.
All MOAs (Memorandum of Agreement) must be current (Person who signed the MOA must still be employed the school) before any Computer Equipment can be received by the school under the DOD CFL PROGRAM. Furthermore, CFL Schools who were issued Letters of Assessment by the DLA Office of the Inspector General Trade Security Assessment Control Office must be renewed within one year from the date on the LOA (Letter Assessment) in order to continue to receive Demil Q Integrity Code 6 excess computer equipment. DOD must have a current Letter of Authorization (LOA) in the Centralized File prior to picking up property from any DLA Disposition Services site. The LOA template and instructions may be obtained at www.disposition-services.dla.mil, select Reutilization Transfer Donation button.

Please contact steven.carter@dlm.dla.mil DSN 961-7191 or Jennifer Lobello 269-961-5523 for direct support



Pause

Prev Next

Requisition Status

Requisition Number	Requisition Date	DTID	Item Name	Quantity	Current Action	Last Updated
2YT03Z80414016	02/10/18 14:33	W9046W729009BIL	FOLDER,FILE	6	Request sent	02/12/18 08:42
2YT03Z80414017	02/10/18 14:33	W9046W729008Y4L	MOPHEAD,WET	15	Request sent	02/12/18 08:42
2YT03Z80414018	02/10/18 14:33	W9046W729008G2L	BINDER,LOOSE-LEAF	8	Canceled by LESO HQ Admin	02/12/18 08:34
2YT03Z80414367	02/10/18 14:33	W25G1Q8009M018	GYM	6	Request sent	02/12/18 08:19

Requested property is listed within Requisition Status.

Note: Moving slide bar to the right will show more information.



RTD Requisition Status

Requisition Status

Requisition Date	DTID	Item Name	Quantity	Current Action	Last Updated	
02/10/18 14:33	W9046W729009BIL	FOLDER,FILE	6	Request sent	02/12/18 08:42	Get Updated Status Cancel
02/10/18 14:33	W9046W729008Y4L	MOPHEAD,WET	15	Request sent	02/12/18 08:42	Get Updated Status Cancel
02/10/18 14:33	W9046W729008G2L	BINDER,LOOSE-LEAF	8	Canceled by LESO HQ Admin	02/12/18 08:34	Cancel
02/10/18 14:33	W25G1Q8009M018	GYM	6	Request sent	02/12/18 08:19	Get Updated Status Cancel

Status update: click on hyperlink “Get Updated Status” associated with the requisition.

Cancel requisition: click on hyperlink “Cancel” associated with the requisition.

Note: Cancel button only displays for three days, as after day three the user must contact the respective DLA Disposition Services site to cancel.



RTD Requisition Status

Current Action:
Last action taken
in the requisition
approval/denial
process.

Note: Once the
SC/SPOC
approves, they
are unable to see
anything further
until the LEA has
the property
picked up from
the DLA
Disposition
Services site.

REQUEST SENT TO SC/SPOC FOR APPROVAL

Requisition Status						
Requisition Number	Requisition Date	DTID	Item Name	Quantity	Current Action	Last Updated
2YTBM830118404	01/11/23 11:04	N686102345T515	DEFIBRILLATOR,AUTOM	1	Request submitted	01/11/23 11:04

SC/SPOC APPROVAL SENT TO LESO HQ

Requisition Number	Requisition Date	DTID	Item Name	Quantity	Current Action	Last Updated
2YTBM830118404	01/11/23 11:04	N686102345T515	DEFIBRILLATOR,AUTOM	1	Approved by State Coordinator	01/11/23 11:33

REQUEST APPROVED BY LESO HQ AND SENT TO ELECTRONIC BUSINESS SYSTEM (EBS)

Requisition Number	Requisition Date	DTID	Item Name	Quantity	Current Action	Last Updated
	01/11/23 11:04	N686102345T515	DEFIBRILLATOR,AUTOM	1	Request sent	01/11/23 12:06



RTD Requisition Status

REQUEST PENDING 14 DAY SPECIAL PROGRAM HOLD

Requisition History for: 33567076								
Transaction Date	Update User	Line Nbr	Status Cd	Status	Status Qty	Comments	Cancellation Reason	
12/11/23 08:09:10	EBS	000010	BD	Requisition is delayed due to need to verify requirements relative to authorized application, item identification, or technical data. Requisition for GFM is delayed pending validation by either contracting MCA or between source of supply and MCA. See rp 4-6 to determine the activity performing the validation. Upon completion of review, additional status will be provided to indicate action taken.	1	Sales Order #: <u>2234553793</u> RTD Screening Code: DOD		
12/11/23 07:31:29			REBS	Request sent	1	Request sent to EBS		
12/11/23 07:31:24			ALLS	Approved by LESO HQ Admin	1	Approved by [REDACTED]		
12/11/23 07:24:55			AFALC	Assigned for approval by LESO Coordinator	1	ASSIGNED TO [REDACTED] BY [REDACTED]		
12/11/23 06:02:50			ALSC	Approved by State Coordinator	1	Approved by [REDACTED]		
12/09/23 13:20:53			SSR	Request submitted	1	Request submitted by [REDACTED]		

Requests are processed in EBS and sent to the site for processing.

Please contact the individual site to schedule a pickup. To find the site location information click link below.

<https://www.dla.mil/Disposition-Services/Find-Location/>

